



**Adult Safeguarding**  
Plymouth City Council  
Windsor House  
Plymouth PL65UF

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15 January 2016

## **PLYMOUTH SAFEGUARDING ADULTS BOARD**

Thursday 21 January 2016  
10.00 am  
Windsor House

**Members:**

Andy Bickley, Chair  
Councillor Tuffin, Carole Burgoyne, Gary Wallace, Judith Harwood, Craig McArdle, Matt Garrett, Jane Elliot Toncic, Julian Moulard, Roslynn Azzam, Laura Collingwood-Burke, D/Supt Keith Perkins, Karen Marcellino, Greg Dix, Geoff Baines, Antonia Reynolds, Georgia Webb, Charlotte Coker, Sue Baldwin and Phil Smale..

For further information on attending Council meetings and how to engage in the democratic process please follow this link - <http://www.plymouth.gov.uk/accesstomeetings>

**Tracey Lee**  
Chief Executive  
Adult Safeguarding

# **PLYMOUTH SAFEGUARDING ADULTS BOARD**

- 1. WELCOME AND APOLOGIES:**
- 2. MINUTES AND MATTERS ARISING:** (Pages 1 - 6)
- 3. CHAIR'S UPDATE:**
- 4. SERIOUS CASE REVIEW:**
- 5. DEVELOPMENT DAY:**
- 6. STRATEGIC PLAN UPDATE:**
- 7. SAFEGUARDING MANAGER'S REPORT:** (Pages 7 - 8)
- 8. AOB:**
- 9. FUTURE MEETINGS:**

**PSAB****8 October 2015, Windsor House****Present:**

Andrew Bickley	Independent Chair	
Cllr Ian Tuffin	Portfolio Holder for Health and Adult Social Care	Plymouth City Council
Matt Garrett	Head of Housing Services	Plymouth City Council
Jane Elliott Tonic	Adult Safeguarding Manager	Plymouth City Council
Tony Staunton	Child Protection Manager	Plymouth City Council
Julian Moulard	Independent Chair	Plymouth City Council
Charlie Pitman	Representing the Head of Public Protection Unit	Devon & Cornwall Constabulary
Gary Wallace	Snr Specialist Drug & Alcohol Team Manager Office of the Director of Public Health	Plymouth City Council
Jo Brancher	Safeguarding Adults Operational Manager - representing the Director of Nursing	Plymouth Hospitals NHS Trust
Geoff Baines	Director of Professional Practice, Quality and Safety,	Plymouth Community Healthcare
Daniel Monck	Representing the Head of Plymouth, Cornwall & IoS Local Delivery Unit,	National Probation Service
Sue Baldwin	Designated Safeguarding Nurse	NEW Devon CCG
Sue Hayman	Representing the Office of the Police and Crime Commissioner	Devon & Cornwall Constabulary
Judith Harwood	Assistant Director for Learning and Communities	Plymouth City Council
Craig McArdle	Assistant Director for Strategic Co-operative Commissioning	Plymouth City Council
Megan Cleaves	Safeguarding Administrator	Plymouth City Council

**Also in attendance:**

Gavin Thistlewaite for Item 6
Rob Sowden for Item 8

<p><b>I. Welcome/Apologies</b></p> <ul style="list-style-type: none"> <li>- Andy Bickley welcomed everyone to the meeting</li> <li>- Apologies from:</li> <li>- Carole Burgoyne. Director for People, Plymouth City Council.</li> <li>- Laura Collingwood-Burke, Director of Nursing, New Devon CCG</li> <li>- Dave Simpkins, Associate Director for Adult Social Care, Plymouth Community Health</li> <li>- Antonia Reynolds, Inspection Manager, CQC</li> <li>- Karen Marcellino, Manager, Healthwatch</li> <li>- Phil Smale, Safeguarding Coordinator, City College Plymouth</li> <li>- Paul Northcott, Head of Public Protection Unit, Devon and Cornwall Police</li> <li>- Georgia Webb, Head of Plymouth, Cornwall &amp; IoS Local Delivery Unit, Nation Probation Service</li> <li>- Greg Dix, Director of Nursing, Plymouth Hospitals NHS Trust.</li> <li>- Ian Ansell, Office of the Police and Crime Commissioner</li> <li>- Chris Rogers, SWAST</li> </ul> <p>Charlie Pitman informed the Board that Paul Northcott has been promoted and will no longer be the representative on the Board; Supt Keith Perkin will be his replacement. Andy Bickley will write formally to thank Paul for all his support of PSAB and PSCB</p>	<p><b>AB</b></p>
<p><b>2. Minutes and matters arising</b></p> <p>Item 4:- Jim Coldwell should be spelt Jim Colwell</p> <p><b>Matters Arising</b></p> <ul style="list-style-type: none"> <li>- Item 1- Information regarding the Development Day was circulated to board members by Jane Elliott Tonic.</li> <li>- Item 1- Support the escalation of outstanding issue regarding health partners input to the adult safeguarding framework. To contact Rebecca Harriott, Chief Officer, NEW Devon CCG Andy Bickley will update in agenda item 4.</li> <li>- Item 4 - presentations from the conference were circulated to board members by Jane Elliott Tonic.</li> <li>- Item 4 - have agreed with Jim Colwell to use the national and local profiles to update the board.</li> <li>- Item 4 - Discuss a bespoke Plymouth response and arrange for CCG Commissioning Lead to present the Mental Health Crisis Concordat action plan to October meeting. Gavin Thistlewaite is presenting to the Board at item 6.</li> <li>- Item 5 - ToR should include a shared understanding of and commitment to budget this was completed by Jane Elliott Tonic.</li> <li>- Item 5 - DoLS Action plan was circulated to board members by Jane Elliott Tonic.</li> </ul>	

**3. Declarations of Interest**

- There were no declarations of interest made.

**4. Chairs Update**

- Andy Bickley gave an update on the activity and focus he had applied since the last board in support of the PSAB aims and the adults that needed support in the city. He noted his leave commitments in August so provided the following update over a 2 month period.
- He has pursued the escalation regarding the Health Safeguarding Pathways with the CCG. He has followed up the requirement for clinical input and has emailed the Chief Officer Rebecca Harriott. An update in response was provided the day before the board meeting. He advised he would address this issue as an urgent agenda item immediately following this update. The letter from the CCG in response to the escalation was available to members and would be circulated with the minutes.
- He has attended a Quarterly Safeguarding Assurance meeting with the Council leader and provided an update on PSAB's work.
- There is a national network of SAB Independent Chairs, who meet in London; he is exploring participation via conference call.
- PAUSE - Charlotte Silk who was facilitating the group has moved on, Jane Elliott Tonic informed the meeting that a new facilitator has been recently appointed and contact would be established
- Regular 1:1 meetings with Carole Burgoyne have continued and senior lead agency attendance at the PSAB was raised.
- He has convened meetings with Sue McDonald and Judith Harwood to understand how this Board relates to the Health and Wellbeing Board and CYP respectively. Commissioning of services is a joint area of interest that would seem appropriate to pursue further.

**Plans for the next quarter.**

- Andy Bickley plans do some frontline visits with Healthwatch.
- Andy Bickley has been asked to give presentations to Caring Plymouth and the Plymouth Guild
- Andy Bickley wants to look at updating the Adult Safeguarding website.

**Chairs urgent business:**

Adult safeguarding pathway- health capacity, capability and system:

- Sue Baldwin gave an update on the progress regarding the lack of a health pathway, including the funding of a safeguarding nurse to provide clinical expertise and assist with the triage of safeguarding concerns. Audits had been undertaken to identify health issues where a nurse would have supported the safeguarding team. The audits showed a need for nurse cover for 52 weeks a year, for which the CCG has made funding available. Discussion took place around assurances that this would not happen again. Geoff Baines will continue working with frontline staff mapping out the processes and will take responsibility whilst discussion continues with CCG on Health Pathway however wanted to make clear that the multi-agency risk is acknowledged.
- This links into the Quality Review Clare Cotter is doing. Clare is currently on a 6 month secondment with PCC Commissioning to review safety and quality assurance systems including safeguarding. She has met with

<p>members of the Board looking at their requirements on an individual level, she is due to finish this piece of work by December 2015. Andy Bickley agreed to link with Clare to explore PSAB input and deliver a robust health safeguarding pathway as a matter of priority within this review.</p>	
<p><b>5. Service Updates</b></p> <p><b>Risk management/self neglect update</b></p> <ul style="list-style-type: none"> <li>- Julian Mouland updated the meeting on the risk management and self neglect task and finish group.</li> </ul> <p><b>Mental Capacity – training</b></p> <ul style="list-style-type: none"> <li>- Jane Elliott Tonic updated the meeting on the Advance Decisions and Lasting Power of Attorney training. She said that there has been a slow uptake of GPs attending the training discussion took place on how to approach GPs for this training.</li> </ul> <p><b>Engagement and Participation update</b></p> <ul style="list-style-type: none"> <li>- Julian Mouland updated the meeting on engagement and participation. He is working with the Commissioning Managers looking at the contract with Healthwatch and he will update the Executive group at the next meeting.</li> </ul> <p><b>SCR/SAR update</b></p> <ul style="list-style-type: none"> <li>- Julian Mouland provided an update to the board on the current SCR. He said that they now have the IPCC report and are looking at timescales for the publication of the report. Andy Bickley said that the report would need to come to Board before publication. He would also like to bring back agencies at a later date to track progress against the recommendations.</li> <li>- Julian Mouland also spoke about a potential SAR referral. Andy Bickley suggested he contacts David Orr (Lecturer in Social Work (Social Work and Social Care, University of Sussex) for some advice on route mapping.</li> </ul>	<p style="text-align: right;"><b>JM</b></p> <p style="text-align: right;"><b>JM</b></p>
<p><b>6. CCG presentation on MHCCC</b></p> <ul style="list-style-type: none"> <li>- Gavin Thistlewaite, Joint Commissioning Manager Mental Health, CCG provided the Board with a presentation on the Mental Health Crisis Care Concordat. Discussion and questions followed Gavin advised for a closer look at the action plan to go to <a href="http://www.crisiscareconcordat.org.uk/areas/devon/#action-plans-content">http://www.crisiscareconcordat.org.uk/areas/devon/#action-plans-content</a> .</li> <li>- Andy Bickley asked if this could be presented to the PSCB he said he would also speak to Councillor Sue McDonald regarding the Health and Wellbeing board</li> </ul>	<p style="text-align: right;"><b>AB</b></p>
<p><b>7. Safeguarding Managers Report</b></p> <ul style="list-style-type: none"> <li>- Jane Elliott Tonic asked for any comments or questions.</li> </ul>	
<p><b>8. SAB Business 2015/16</b></p> <p><b>Scheme of Delegation</b></p> <ul style="list-style-type: none"> <li>- This will be signed off at the next meeting</li> </ul>	

<p><b>Development day agenda</b></p> <ul style="list-style-type: none"> <li>- Development day is 20 November Local Care Centre, Mount Gould.</li> <li>- Agenda items include SCIE guidance for SABs and benching marking against DAP 2014 SAB audit. Please could any suggestions for agenda items be sent to <a href="mailto:adultsafeguarding@plymouth.gov.uk">adultsafeguarding@plymouth.gov.uk</a>. The agenda will be circulated for comments.</li> </ul> <p><b>Performance management</b></p> <ul style="list-style-type: none"> <li>- Rob Sowden joined the meeting to update on performance data. Discussion took place on the type of data the Board wanted to receive. Jane Elliott Tonic suggested that this needed a focused piece of work and proposed a Task and Finish group to look at this.</li> </ul>	<p><b>JET</b></p> <p><b>JET</b></p>
<p><b>9. AOB</b> None raised</p>	
<p><b>10. Future Agenda Items confirmation of future meetings</b></p> <ul style="list-style-type: none"> <li>- The next meeting of the PSAB will take place on 21 January 2016</li> </ul>	

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**SAFEGUARDING MANAGER'S REPORT**  
**Plymouth Safeguarding Adults Board January 2016****MODERN SLAVERY:****Devon & Cornwall Police Peninsula Overview:**

The final version of the force-wide overview is in circulation, and while there has been some delay in completing the Plymouth Local Profile, related police-led multi-agency meetings are ongoing, and will inform future approaches.

**Home Office SW regional pilot in response to their review of the National Referral Mechanism:**

The Home Office has acknowledged that some nominated Safeguarding Slavery Leads (SSLs) missed the original training and has advised that two further sessions have been commissioned, dates to be confirmed. The pilot is due to run until late Summer 2016 and we continue to have input to the steering group through the national police lead.

**Anti-Slavery Partnerships (ASP):**

Meetings for the force-wide Devon & Cornwall ASP have commenced. Initial focus includes a strategic action plan to be used to drive, monitor and record the work, and discussions around shared funding for multi-agency training and awareness raising generally. Local meetings for the Plymouth ASP are also planned, with a view to workstreams around the Local Profile, city wide training and a Champions network from a range of sectors.

**ADASS SW REGIONAL SAFEGUARDING LEADS GROUP CONFERENCE:**

Arrangements for the regional conference in Exeter on 17<sup>th</sup> March were finalised, invitations for expressions of interest in places for SAB members were circulated and responses have been forwarded for booking.

The focus of the event will be 'developing effective and efficient multi-agency responses to self neglect', and it will aim 'to provide members of SABs and safeguarding leads an opportunity to explore in depth a key issue facing SABs in implementing the Care Act, to promote inter-Board learning, and to initiate development of common protocols if needed across SAB partnership areas.'

Speakers include Professor Michael Preston-Shoot, DH academic lead on self neglect, and Claire Crawley, DH Senior Policy Manager, looking at the Care Act one year on. In addition, enquires are being made to secure a Modern Slavery presentation/workshop.

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